

Applicant No

All applicants must provide answers to all questions.

If you have any problems in completing the form, contact your local Regional Office for assistance as we cannot register your application if the form is not fully completed.

Please use BLOCK CAPITALS when providing your answers. The information you provide will be treated in the strictest confidence.

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Your Household

1. Your personal details (include everyone who needs to move with you)

Please complete the table below, starting with your details.

Title	Name	Surname	Date of Birth	Relationship to you	NI no.
				Self (applicant)	

Your Address:

.....

..... Postcode:

Contact numbers for you (including STD code)

.....

Equal Opportunities

2 We want to make sure that everyone who completes a housing application is treated fairly and equally, whatever their race, colour or ethnic origin. If you do not wish to answer this question it will not affect your housing application. Do you consider your household to be:

White

7A1 British

7A2 Irish

7A3 White other

7A3a Eastern European

Mixed

7B4 White and Black Caribbean

7B5 White and Black African

7B6 White and Asian

7B7 Any other mixed background

Asian or Asian British

7C8 Indian

7C9 Pakistani

7C10 Bangladeshi

7C11 Any other Asian background

Black or Black British

7D12 Caribbean

7D13 African

7D14 Any other Black background

7E15 Chinese or other ethnic group Chinese

7E16 Chinese or other ethnic group other

7E17 Question refused

Your Housing History

- 2 Please list all the addresses where you and your joint applicant (if any) have lived in the past 3 years. *It is essential this section is completed in full for your application to be registered.* Please indicate if you are lodging with friends or relatives or if you owned the property. If you have ever held a tenancy, please provide the name of the organisation you held the tenancy with. We may ask for confirmation from your previous landlord.

Applicant 1 Full Address	Landlord name and address	Dates from-to	Type of ownership (please circle)	Reason for leaving
			LA/Housing Association, private rented, owner, frindes, family, other	
			LA/Housing Association, private rented, owner, frindes, family, other	
			LA/Housing Association, private rented, owner, frindes, family, other	

Applicant 2 Full Address	Landlord name and address	Dates from-to	Type of ownership (please circle)	Reason for leaving

- 3 Are you currently a/in:
- Local Authority tenant Social landlord/HA tenant Private tenant
- Tied accommodation Owner occupier Living with family/friend
- Temporary accommodation Other

Your Eligibility

- 4 Do you, and everyone to be housed with you have the right of residence in the UK?
Yes No
- 5 Are you, or anyone to be housed with you related to a Hanover member of staff or a member of its Board? Yes No
- Relationship..... Post held.....
- 6 Where did you hear about Hanover Housing Association?
Magazine Newspaper Existing HHA tenant Age Concern
Family/friend Citizens Advice Bureau Local Council Hanover web site

Accommodation required

7 Do you need a property which is on the ground floor or has lift access?

Yes No If yes please explain why.

.....
.....
.....

8 What type of accommodation do you wish to be considered for?

Any Flat House Bungalow

9 Please state on the following table which Hanover estates you would like to live on; in answering this question we need to know if you have a local connection. i.e. you currently live in the same local authority area and/or you have a relative nearby. In finalising your choice you should note that although there is no limit to the number of preferences you may list, your application may lose its priority on the waiting list for all your chosen schemes if an offer of housing is considered to have been unreasonably refused.

	County	Town/city	Estate ref no	Estate name	Local connection	
					Yes	No
1st choice						
2nd choice						
3rd choice						
4th choice						
5th choice						

Continue on a separate sheet if you wish to indicate further choices.

10a If you have ticked yes to the local connection box and do not live in the area yourself, please complete the following details in relation to the person you are moving near.

Name: Relationship

Address

..... Postcode:

Contact Telephone No (including STD code)

Can we contact this person? Yes No

11 We will automatically register you for the size of property your household needs. Please confirm the number of bedrooms you need:

One Two Three

Your Rights

Under the Data Protection Act we must tell you what we will use your personal details for and are required to hold them safely.

The information you give us will be used:

- To allow us to assess and prioritise your application for housing;
- To supply statistical information to organisations which regulate us;
- To enable us to see if our Equal Opportunities Policy is being implemented effectively.

We will not pass on information we hold on you to others unless:

- You agree otherwise
- We are required to do so by law
- We have to do so in order to protect our rights

Sensitive Personal Data

This is information about health, ethnic origin. Information about your ethnic origin will be used to provide statistical information to organisations that regulate Hanover. You cannot be identified from the information we give. This information is strictly confidential and will only be made available to those involved in dealing with your application.

Your Agreement

I confirm that the information that I have supplied here is accurate and agree that it may be held and used within Hanover Housing Association and its associated and subsidiary organisations for the purposes explained.

Signature of applicant:
Signature of joint applicant:
Date:

Please return you completed form to the Housing Team at the Regional Office.