

All applicants must provide answers to all questions.

If you have any problems in completing the form or if you would like to discuss your application please contact our Service Centre on 08002802575 - we also offer a telephone completion service if this is easier for you.

If you do not have a telephone contact number please provide us with details of someone that we can contact on your behalf. Please use **BLOCK CAPITALS** when providing your answers. The information you provide will be treated in the strictest confidence.

Are you an existing Hanover resident? **YES** **NO**

YOUR HOUSEHOLD

1. Your personal details (include everyone who needs to move with you).

Please complete the table below, starting with your details.

Title	Name	Surname	Date of Birth	Relationship

Contact numbers for you

Your Address:

	Postcode:
telephone	mobile
email	

Contact details of next of kin or anyone acting on your behalf *(including STD code)*

Name	
Address	
	Postcode:
telephone	mobile
email	

EQUAL OPPORTUNITIES

2. We want to make sure that everyone who completes a housing application is treated fairly and equally, whatever their race, colour or ethnic origin. If you do not wish to answer this question it will not affect your housing application. Do you consider your household to be:

7A1 British <input type="checkbox"/>	7C9 Pakistani <input type="checkbox"/>
7A2 Irish <input type="checkbox"/>	7C10 Bangladeshi <input type="checkbox"/>
7A3 White other <input type="checkbox"/>	7C11 Any other Asian background <input type="checkbox"/>
7A3a Eastern European <input type="checkbox"/>	7D12 Caribbean <input type="checkbox"/>
7B4 White and Black Caribbean <input type="checkbox"/>	7D13 African <input type="checkbox"/>
7B5 White and Black African <input type="checkbox"/>	7D14 Any other Black background <input type="checkbox"/>
7B6 White and Asian <input type="checkbox"/>	7D15 Chinese <input type="checkbox"/>
7B7 Any other mixed background <input type="checkbox"/>	7D16 Other ethnic group <input type="checkbox"/>
7C8 Indian <input type="checkbox"/>	

YOUR CURRENT HOUSING

3. Is one of your reasons for wishing to move because you want the security of our Estate Manager/24 hour alarm system? YES NO

3a. Below give brief details of your reasons for wanting to move

4. Please indicate which applies to you.

Local Authority tenant Social landlord/HA tenant Private tenant

Tied accommodation Owner occupier Living with family/friend

Temporary accommodation Other _____

4a. Are you currently residing in a :

House Bungalow Flat Mobile home

other please explain _____

4b. Were you a previous Hanover resident? YES NO

If so please give address _____

YOUR ELIGIBILITY

5. Do you, and everyone to be housed with you have the right of residence in the UK? YES NO

6. Are you, or anyone to be housed with you related to a Hanover member of staff or a member of its Board? YES NO

Relationship _____ Post held _____

WHERE DID YOU HEAR ABOUT HANOVER HOUSING ASSOCIATION?

Magazine Newspaper Existing HHA Tenant Family/Friend

Citizens Advice Bureau Local Council Hanover web site

Choice Based Lettings Scheme

Other please explain _____

ACCOMMODATION REQUIRED

8. What type of accommodation do you wish to be considered for?

Any Studio Flat Bungalow

8a. If you have selected flat please indicate floor level:

Ground First Any floor with a lift No preference

9. Are you interested in:

Rental properties Home ownership Shared ownership

10. Please state on the following table which Hanover estates you would like to live on. If you require assistance with your estate choice, contact our service centre on **0800 280 2575** and an advisor will be able to help you. Alternatively you can look on our website at **www.hanover.org.uk**

County	Town/City	Estate name	For office use only Estate ref no.

11. We will automatically register single people/couples for one bedroom accommodation, unless requested otherwise. You can still register for larger accommodation but this will probably increase the time you spend waiting to be housed, we will also take into account specific needs for a 2 bedroom property

Please confirm the number of bedrooms you require: One Two

11a. If you have indicated a two bedroom property, please explain why.

YOUR RIGHTS

Under the Data Protection Act we must tell you what we will use your personal details for and are required to hold them safely.

The information you give us will be used:

- To allow us to assess and prioritise your application for housing;
- To supply statistical information to organisations which regulate us;
- To enable us to see if our Equal Opportunities Policy is being implemented effectively.

We will not pass on information we hold on you to others unless:

- You agree otherwise
- We are required to do so by law
- We have to do so in order to protect our rights

Sensitive Personal Data

This is information about health, ethnic origin. Information about your ethnic origin will be used to provide statistical information to organisations that regulate Hanover. You cannot be identified from the information we give. This information is strictly confidential and will only be made available to those involved in dealing with your application.

YOUR AGREEMENT

I confirm that the information that I have supplied here is accurate and agree that it may be held and used within Hanover Housing Association and its associated and subsidiary organisations for the purposes explained.

Signature of applicant: _____

Signature of joint applicant: _____

Date: _____

Please return your completed application form to: **Hanover**
Freepost Ang 3085
Nelson House
Alington Road, Eynesbury
Cambs PE19 6BR

Call **0800 280 2575**

Email **servicecentre@hanover.org.uk**

Visit **www.hanover.org.uk**